



## अखिल भारतीय आयुर्विज्ञान संस्थान, भुवनेश्वर

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BHUBANESWAR

स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक सांविधिक निकाय

(A Statutory Body under aegis of Ministry of H & F.W., Govt. of India)

सिजुआ, डाक: डुमुडुमा, भुवनेश्वर, ओडिशा - ७५१०१९

SIJUA, POST-DUMUDUMA, BHUBANESWAR, ODISHA-751019

### **NOTIFICATION**

**Sub:** Final Result for the post of Senior Administrative Assistant as advertised vide vacancy Notice [dtd. 01.07.2023](#)-Reg.

In reference to this Institute's Notice dtd. 15.02.2024 issued vide F.No. RECT/6/2023-RECU SEC-Part(1), I/5080/2023, and upon approval of the Competent Authority of AIIMS Bhubaneswar, the eligibility of the candidates, who have attended Document Verification on 21.02.2024 for the post of Senior Administrative Assistant in the Pay Level-4 of the Pay Matrix of 7th CPC i.e., Grade Pay of Rs. 2400/- at AIIMS Bhubaneswar, is as follows-

PROVISIONALLY ELIGIBLE (Roll No. wise)		
142324000025	142324000026	142324000029

### **IMPORTANT NOTES: -**

- The above eligible candidates are purely provisional and may vary after detailed examination/verification besides any terms and conditions of this Notification. The decision of the Competent Authority in this regard shall be final.
- The candidature of the shortlisted candidate after Document Verification is purely provisional subject to verification and fulfilment of the eligibility criteria with regards to age, category, essential qualification and experience etc. as per the advertisements and Rules & Regulations of the Institute beside the number of vacancies available. In case any of the listed candidates is found not fulfilling any of the eligibility criteria at any stage then his/her candidature will be cancelled without giving any reason. The decision of the Executive Director, AIIMS, Bhubaneswar in this regard shall be final.
- The Degree/Diploma qualification as claimed by the candidate(s) is/are to be recognised by the concerned Government agency. At the time of joining, candidates have to submit documentary proof to the satisfaction of the authority of the AIIMS, Bhubaneswar that the same is recognised by the Government Authority. If anyone fails to submit documentary evidence, then his/her candidature will be cancelled without giving him/her any further opportunity. Similarly, while claiming any qualification as equivalent to degree/diploma, then the candidate has also to submit documentary proof.
- The list of candidates listed after document verification is not the common merit list and will have no bearing on seniority, the seniority will be determined as per the common merit list of all selected candidates irrespective of the date of the joining of the candidates
- Those candidates whose name in the aforesaid list have to meet their eligibility criteria as per the advertisement and Offer of Appointment will be issued as per the vacancies available of the advertised posts and their candidature is purely provisional. Documents will be verified in detailed at the time of Joining, those who fails to produce documents in support of their eligibility, their candidature will be cancelled.
- Please bring the following original documents at the time of joining with one set of self-attested photocopies as mentioned below:

I/5900/2024

- i. Photograph of candidate (10 copies)
  - ii. Proof of Date of Birth.
  - iii. Identity Proof.
  - iv. Address Proof.
  - v. Class 10<sup>th</sup> & 12<sup>th</sup> Marksheet and Certificates.
  - vi. Marksheet & Certificate of Diploma/Degree establishing meeting the essential educational qualification advertised.
  - vii. Experience Certificate (if applicable) clearly stating duration of experiences, number of beds etc. establishing the eligibility of candidates in fulfilment of essential experiences as applicable.
  - viii. PwBD Certificate (if applicable) – The disability certificate should be issued by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals/Institutions and countersigned by Medical Superintendent/CMO/Head of Hospital/Institution as provides under the rules.
  - ix. EWS/SC/ST/OBC (non-creamy layer) Certificate from appropriate authority. Those candidates who have claimed belonging to OBC have to produce OBC (non-creamy layer) certificate applicable for Central Government jobs having validity as per GoI instructions/ terms & condition of the Advertisement.
  - x. If candidate working in Government/Semi Government/PSU Institution- No Objection Certificate/ Relieving Order from their present employer.
  - xi. Copy of Admit Card issued for Written Examination/CBT.
  - xii. Self-attested copy of online application as downloaded.
  - xiii. Any other relevant documents.
  - xiv. All claim made in the application form will be allowed only after scrutinizing the uploaded certificates.
7. Those candidates who are in Govt. Service (including AIIMS Employees) are required to produce No Objection Certificate (NOC)/ Relieving Order at the time of joining, without the same, they shall not be allowed to join and their candidature will be treated as cancelled.
  8. The final selection will be made purely on merit who fulfil all eligibility criteria as per the advertisement. Action as warranted under Rules/Law will be taken in respect of those candidates found influencing the recruitment process in any manner.
  9. While every care has been taken in preparing the above list, AIIMS, Bhubaneswar reserves the right to rectify inadvertent error or printing mistakes, if any.
  10. The result is provisional and subject to the final outcome of the Court Cases (if any).
  11. Please visit Institute's website i.e. <https://aiimsbhubaneswar.nic.in> for any last-minute change and other details about this recruitment.

**IMPORTANT:** Beware of the touts who may misguide the candidates with false promises of getting them selected on illegal consideration.

**Senior Administrative Officer  
AIIMS, Bhubaneswar**

**Copy to:**

1. P.A to Executive Director – for kind information of the Executive Director.
2. P.A to DDA(I/c)/FA(I/c)/MS(I/c) – for kind information of the DDA(I/c)/FA(I/c)/MS(I/c).
3. Office Order file.